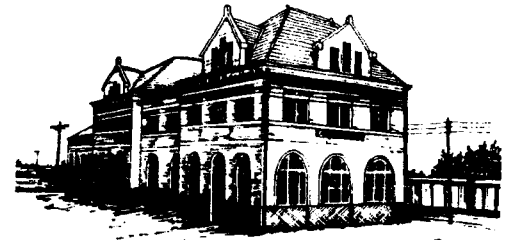


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods

COUNCIL: Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terry Koets

CITY CLERK: Lisa Williamson

CITY ADMINISTRATOR: Mike Taylor

CITY ATTORNEY: Skip Kenyon

Regular Meeting Agenda

City Hall/Restored Depot

Council Chambers

December 15, 2009

6:00 p.m.

Last updated: 12/11/2009 2:09 PM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Mayor to Administer Oaths of Office**
4. **Roll Call**
5. **Consideration of Agenda**
6. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 - a. Minutes of December 1, 2009 – Regular Meeting, Work Session
 - b. Claims and Fund Transfers:
 - i. Total Claims - \$226,751.00
 - ii. Fund Transfers - \$5,000.00
7. **Public Forum** – *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
8. **New Business**
 - a. Public Hearing for Budget Amendment
 - b. Resolution to accept Budget Amendment
 - c. Resolution to approve easement on City right-of-way
 - d. Resolution to approve contract with SICOG for Technical Services for the Neighborhood Stabilization Grant Program
 - e. Resolution of Council Support to proceed with plans to demolish City-owned houses located at 503 W. Irving Street, 622 N. Birch Street and 605 W. Adams Street as part of NSP
 - f. Resolution of Council Support to build a house on City-owned property located at 308 and 310 N. Division Street as part of NSP
 - g. Resolution of Council Support to have property located at 801 W. Jefferson appraised as part of NSP

- h. Resolution to approve Administrative Plan for the CDBG Housing Project
- i. Resolution to approve final payment of \$5,191.61 to Grimes Asphalt & Paving Corporation for work completed on the East Prairie Street Improvement Project
- j. Resolution to accept DNR Wildland Fire Grant of \$3,493 for Creston Fire Department

9. Other Items

- Compost Site will be closed December 26th & 27th

10. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL DECEMBER 1, 2009

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Wynn, White, Winborn, Wilson, Wagner and Koets. Shelton was absent.

Mayor Woods acknowledged and welcomed the Creston High School Senior Government Class to the meeting. He also deleted Item e – resolution to reappoint Larry Owens to Planning & Zoning Commission – from the agenda.

Wilson moved seconded by Winborn to approve the agenda as amended. All voted aye. Shelton was absent. Motion declared carried.

Wilson moved seconded by Wagner to approve the consent agenda, which included approval of minutes of regular meeting on November 17, 2009, claims of \$90,006.64, liquor license for American Legion and received Certified List of Promotion Candidates for Sergeant from Creston Civil Service Commission. All voted aye. Shelton was absent. Motion declared carried.

No one spoke during Public Forum.

A resolution was offered by Wagner seconded by Wilson to set a Public Hearing for December 15, 2009 at 6:00 p.m. for a Budget Amendment and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Wilson, Wagner and Koets voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to approve a contract with Clapsaddle-Garber for the Airport Snow Removal Equipment Project and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Wilson, Wagner, Koets and Wynn voted aye. Shelton was absent. Resolution declared passed.

Mayor Woods announced that now was the time for a Public Hearing for an easement to establish permanent parking space on City right-of-way at 401 S. Elm Street. He asked if anyone wished to speak in favor of the easement request; no one did. He asked if there was any written correspondence in favor of the easement request; there was none. He asked if anyone wished to speak against the easement request; Melvin Scadden was not against the request, but stated he was concerned if Council approved this easement, more people would want to begin parking on City right-of-way and across the sidewalks. He asked if there was any written correspondence against the easement request; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wagner seconded by Wilson to approve an easement to establish permanent parking space on City right-of-way at 401 S. Elm Street and authorize the Mayor and Clerk to execute the proper documentation.

Although the easement request is for a section of City right-of-way located on Lucas Street, the address is 401 S. Elm Street. Councilperson Wynn stated concerns of the wording of the resolution for the easement and felt others would want to begin parking on the City right-of-way on Elm Street if it was left unchanged.

Wagner moved seconded by Wilson to postpone easement request decision until the next Council Meeting on December 15, 2009. All voted aye. Shelton was absent. Motion declared carried.

A resolution was offered by Wagner seconded by Wilson to reappoint Rick Foster to the Planning & Zoning Commission and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Wilson, Wagner, Koets and Wynn voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by White seconded by Wilson to approve a contract for appraisal services with Potthoff Appraisals for the Creston Neighborhood Stabilization Program and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, White, Winborn and Wilson voted aye. Shelton was absent. Resolution declared passed.

Under Other Items Mayor Woods noted there will be a meeting at City Hall regarding Cottonwood Road Reconstruction on December 10, 2009 from 6 – 9 p.m.

Lt. Governor Patty Judge will be at City Hall on Monday, December 7, 2009 at 11:15 a.m. to promote the I-Jobs Initiative.

There will be police officer testing for Civil Service at Southern Prairie YMCA Saturday, December 5, 2009.

Wagner moved seconded by White to adjourn the meeting. All voted aye. Shelton was absent. Motion declared carried. Council adjourned at 6:14 P.M.

Mayor

Attest:

City Clerk

WORK SESSION OF THE CRESTON CITY COUNCIL DECEMBER 1, 2009

The Creston City Council met in work session immediately following the 6:00 o'clock P.M. Council Meeting on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Council members present: Wynn, White, Winborn, Wilson, Wagner and Koets. Shelton was absent. Others in attendance were City Administrator Mike Taylor, City Clerk Lisa Williamson, SICOG Executive Director Tim Ostroski and numerous guests.

Topic for the work session was on the Comprehensive Economic Development Strategy (CEDS) Annual Update for Economic Development Region 14 – Local Priorities.

Mr. Ostroski explained to Council the importance of completing the Priorities Questionnaire and the Short-, Medium- and Long-range Priorities. From the completed questionnaires SICOG is more able to establish their work program in their office and the types of activities the City is looking for such as – to improve, repair, extend or get rid of. From the list that is provided to Council, they (individually) should rate the top eight items that they feel are important to the City of Creston and list at least two priorities under each range category.

Some of the things done with this information in the SICOG office are to identify projects they can get involved in and apply for available grant funds for the City for these particular projects.

The work session adjourned at 6:30 P.M.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE PROTECTION	GENERAL FUND	CRESTON PUBLISHING CO	5 DAY AD-CIVIL SVC POLICE	41.98
		DES MOINES REGISTER #1150	SUN. AD-7 DAYS ONLINE	953.00
		IOWA TELECOM	TELEPHONE	53.18
		OFFICE MACHINES	OFFICE CHAIR	235.00
			TONER CARTRIDGE	44.89
		PETTY CASH - FINANCE	#1214-POSTAGE	7.31
			#1226-POSTAGE	6.45
		PETTY CASH - POLICE	#069-POSTAGE	8.12
			#070-POSTAGE	5.71
			#071-POSTAGE	4.02
		SUPREME CLEANERS	UNIFORM CLEANINGS-NOV'09	124.75
		VER MEER, PAUL	CELLPHONE REIMBURSEMENT	60.00
			TOTAL:	1,544.41
FIRE PROTECTION	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-FIRE	7.12
		IOWA TELECOM	TELEPHONE	449.38
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	116.08
			ELECTRICITY	370.50
		JACKSON, TODD	CELLPHONE REIMBURSEMENT	60.00
		MIDWEST BREATHING AIR SYSTEMS	ANNUAL MAINT-AIR COM	620.51
		PETTY CASH - FIRE	#1451-SUPPLIES	10.00
			#1452-SUPPLIES	10.00
			#1453-LAMINATE	13.50
			#1454-COPIES	3.12
			#1455-BULB	2.39
			#1456-FUEL	12.08
			#1457-DIESEL ANTI-GEL	7.19
			#1458-POSTAGE	10.70
			TOTAL:	1,692.57
BUILDNG & HSNG SAFETY	GENERAL FUND	CRESTON PUBLISHING CO	LEGAL ADS/NOTICES-NOV'09	51.48
		IOWA TELECOM	TELEPHONE	44.94
		LYBARGER, GARY	CELLPHONE REIMBURSEMENT	60.00
			TOTAL:	156.42
ANIMAL CONTROL	GENERAL FUND	BIERLE, DOUG	CELLPHONE REIMBURSEMENT	60.00
		CRESTON VET CLINIC PC	EUTHANIZE LARGE DOG	8.95
		HODGE, JUSTIN	CELLPHONE REIMBURSEMENT	60.00
			TOTAL:	128.95
STREET LIGHTING	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	8,722.00
			TOTAL:	8,722.00
TRAFFIC SAFETY	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	1,845.05
			TOTAL:	1,845.05
AIRPORT	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-NOV'09	61.96
		IOWA TELECOM	TELEPHONE	105.12
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	332.37
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			PASS THRU-11/04/09	30.00
			FUEL PROFIT	562.93
			TOTAL:	2,446.55
SOLID WASTE CLCT/DSPSL	GENERAL FUND	WASTE MANAGEMENT	GARBAGE COLLECT-NOV'09	35,887.99
			TOTAL:	35,887.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-LIBRARY	10.92
		WASTE MANAGEMENT	DUMPSTER-NOV'09	40.89
		IOWA TELECOM	TELEPHONE	493.98-
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	78.12
			ELECTRICITY	<u>413.11</u>
			TOTAL:	49.06
PARKS	GENERAL FUND	HUFF, MARK	CELLPHONE REIMBURSEMENT	60.00
		CRESTON CITY WATER WORKS	WATER-HISTORICAL COMPLEX	7.12
		WASTE MANAGEMENT	DUMPSTER-NOV'09	38.52
		IOWA TELECOM	TELEPHONE	50.70
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	572.91
		PRAIRIE SOLID WASTE AGENCY	SOLID WASTE	<u>22.80</u>
			TOTAL:	752.05
RECREATION	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-NOV'09	9.50
		IOWA TELECOM	TELEPHONE	44.94
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	123.07
		PETTY CASH - RECREATION	#1631-POSTAGE	<u>2.24</u>
			TOTAL:	179.75
CEMETERY	GENERAL FUND	HODGE, BRUCE	CELLPHONE REIMBURSEMENT	60.00
		CRESTON AUTO PARTS INC	OIL FILTER-OIL-THERM	60.15
		WASTE MANAGEMENT	DUMPSTER-NOV'09	61.96
		IOWA TELECOM	TELEPHONE	53.18
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	<u>156.35</u>
			TOTAL:	391.64
MING POOL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-MCKINLEY PARK	138.55
		IOWA TELECOM	TELEPHONE	50.70
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	19.67
			ELECTRICITY	100.22
		PETTY CASH - RECREATION	#1632-REFUND	<u>25.00</u>
			TOTAL:	334.14
FINANCIAL ADMINISTRATN	GENERAL FUND	BANKERS LEASING CO	COPIER LEASE-MAINTENANCE	325.65
		CRESTON CHAMBER OF COMMERCE	2010 MEMBERSHIP	218.00
			2ND ANNUAL FUNDING FY'10	2,500.00
		CRESTON PUBLISHING CO	LEGAL ADS/NOTICES-NOV'09	437.37
		IOWA TELECOM	TELEPHONE	245.78
		IOWA ENVIRONMENTAL SERVICES INC	ASBESTOS TESTING	250.00
		PETTY CASH - FINANCE	#1215-POSTAGE	0.44
			#1216-RECORDING FEES	24.00
			#1217-REIMBURSE LISA	4.00
			#1218-POSTAGE	0.44
			#1219-POSTAGE	1.73
			#1220-RECORDING FEES	14.00
			#1221-VOID	0.00
			#1222-VOID	0.00
			#1224-RECORDING FEES	42.00
		SHRED-IT DES MOINES	1 BAG SHRED	50.00
		SOUTHERN PRAIRIE YMCA	SEMI ANNUAL PMT-SCHOLARSHI	<u>5,000.00</u>
			TOTAL:	9,113.41
LEGAL SERVICES	GENERAL FUND	AHLERS/COONEY/DORWEILER/HAYNIE/	PROF SVCS PARK LANE DEV	<u>5,110.68</u>
			TOTAL:	5,110.68

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
CITY HALL	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	415.03
			ELECTRICITY	452.15
		INNOVATIVE INDUSTRIES INC	JANITORIAL SVCS-NOV'09	328.00
		OFFICE MACHINES	PAPER TOWELS-TOILET	171.56
		PETTY CASH - FINANCE	#1223-POSTAGE	17.30
			#1225-LIGHT BULBS	17.08
			TOTAL:	1,401.12
COMMUNITY CENTER MAINT	COMMUNITY CENTER	SOUTHERN PRAIRIE YMCA	SEMI ANNUAL PMT-ARTS/WELLN	10,000.00
			TOTAL:	10,000.00
ROAD MAINTENANCE	ROAD USE TAX	HAYS, JOHN	CELLPHONE REIMBURSEMENT	60.00
		ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	29.94
		BAKER, MIKE	CELLPHONE REIMBURSEMENT	60.00
		BARKER IMPLEMENT & MOTOR CO INC	EXTENDED WARRANTY	1,850.00
		CRESTON CITY WATER WORKS	WATER-SHOP	97.60
			WATER-BARN	7.12
		GARDEN & ASSOCIATES	ENG SVCS-COTTONWOOD CONST	4,897.89
		IOWA TELECOM	TELEPHONE	171.30
		GRIMES ASPHALT & PAVING CORP	7.24T COLD PATCH	796.40
			RESURFACING	5,191.61
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	54.39
			ELECTRICITY	289.90
		JOHNSTON, JACK	CELLPHONE REIMBURSEMENT	60.00
		NAPA	RETURN	12.61-
			OIL FILTERS	147.70
			FLASHERS-BELT-TAPE	126.49
			RETURN	30.86-
		PETTY CASH - MAINTENANCE	#2750-HANDLE FOR SHOVEL	45.97
			#2751-HANDLE FOR SHOVEL	10.53
			#2752-LIGHT FOR X-MAS	33.84
		AGRILAND FS INC	850 G DSL @ 2.621	2,227.85
			1250 G UNL @ 2.351	2,938.75
		SCHILDBERG CONSTRUCTION COMPANY INC	64.66T CLASS D ROAD RO	669.22
		TRANS IOWA EQUIPMENT	SIDE BROOM MOTOR	584.95
			TOTAL:	20,307.98
ADMIN-STREETS(ENGINR)	ROAD USE TAX	KRUSE, KEVIN	CELLPHONE REIMBURSEMENT	60.00
		IOWA TELECOM	TELEPHONE	44.94
		TRANSIT WORKS	FIELD INSPECTION BOO	44.12
			TOTAL:	149.06
SELF FUNDING INSURANCE	PAYROLL TAX BENEFI	OFFICE DEPOT	FOLDERS	153.85
			CREDIT-BOXES	21.88-
		TOTAL ADMINISTRATIVE SERVICES CORP	SVC PERIOD 1/10-1/31/10	172.00
			TOTAL:	303.97
CAPITAL PROJECTS	CAPITAL PROJECTS F	FELDHACKER CONTRACTING	CEDAR ST CONCRETE WO	33,773.00
			TOTAL:	33,773.00
SANITARY SEWER/WASTWTR	SEWER OPERATING FU	BRISTOW, JIM	CELLPHONE REIMBURSEMENT	60.00
		3E ELECTRICAL ENGINEERING & EQUIP. CO.	SENSORS-100' CABLE	116.38
		BEST, JIM	REIMBURSEMENT	106.00
		CAPITAL CITY BOILER & MACHINE WORKS IN	INSTALL 2 GAS VALVES	1,524.60
		CRESTON CITY WATER WORKS	WATER-WWTP	89.80
			1/2 ONE CALLS-SEPT'09	40.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			1/2 ONE CALLS-OCT'09	52.20
		WASTE MANAGEMENT	DUMPSTER-NOV'09	75.14
		ENVIRONMENTAL RESOURCE	ERA QTRLY AUDITS	244.65
		FARM & HOME SUPPLY INC	CONCRETE BITS-ANCHOR	30.50
		IOWA TELECOM	TELEPHONE	438.85
		HEARTLAND TECHNOLOGY SOLUTIONS	DSL MAINTENANCE	230.00
		HYGIENIC LABORATORY	2-NH3'S	36.00
			2-NH3'S	36.00
			2 BOD'S; 2 NH3'S	108.00
			PLANT METALS	116.00
			2-BOD'S	72.00
			2-NH3'S	36.00
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	837.02
			ELECTRICITY	4,752.44
		ECHO GROUP INC	HEATER COILS-BUSHING	105.66
			BUSHING-OVERLOAD RELAY	156.45
			HEATER COILS	57.16
		PETTY CASH - SANITATION	#497234-DRILL BITS	16.98
			#497235-PLOW PARTS	39.35
		QUALITY CONTROL EQUIPMENT CO	REFRIGERATED SAMPLER	2,600.00
		SIGNS BY CAC	I-JOBS SIGNS	265.00
		TRANS IOWA EQUIPMENT	SEWER JET HOSE REPAI	120.30
		UPS	POSTAGE	26.50
			TOTAL:	12,389.93
ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON PUBLISHING CO	CARE ADS-NOV'09	41.45
		CRESTON VET CLINIC PC	VACC DOG-S O'NEALL	95.95
		DOWNNEY, MYCALE	REIMBURSEMENT	60.00
			TOTAL:	197.40

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===== FUND TOTALS =====
001 GENERAL FUND                69,755.79
006 COMMUNITY CENTER            10,000.00
110 ROAD USE TAX                 20,457.04
112 PAYROLL TAX BENEFIT          303.97
301 CAPITAL PROJECTS FUND        33,773.00
610 SEWER OPERATING FUND         12,389.93
953 ANIMAL SHELTER *AGENCY FU    197.40
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GRAND TOTAL:                    146,877.13
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CITY OF CRESTON
MANUAL CHECKS/DEBITS – PERIOD ENDING 12/15/09

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	13,190.27
TOTAL ADMINISTRATIVE SVC	FLEX	1,403.50
COLLECTION SERVICES		259.75
NO DEPT ENTERED	TOTAL	\$ 14,853.52
LIBRARY		
US POST OFFICE	STAMPS	250.00
LIBRARY	TOTAL	\$ 250.00
FINANCIAL ADMINISTRATION		
UNION CO RECORDER	RECORDING FEES	91.00
FINANCIAL ADMINISTRATION	TOTAL	\$ 91.00
SELF FUNDING INSURANCE		
AMERICAN ADMINIS – CLAIMS (3)	INV CHECK RUN	64,679.35
SELF FUNDING INSURANCE	TOTAL	\$ 64,679.35
	GRAND TOTALS	\$ 79,873.87

FUND TRANSFERS FOR PERIOD ENDING:

12/16/09
POSTING DATE

ACTG PER GLJ NO.

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 5,000.00	126 TIF-JAMES SBDV(25%-LMI)	001 GENERAL FUND	126 6910	5,000.00	
			126 1110		5,000.00
			001 1110	5,000.00	
			001 4830		5,000.00
FOR: SCHOLARSHIPS-LMI					
VENDOR: SOUTHERN PRAIRIE YMCA					
\$ 5,000.00	TOTAL - TRANSFERS		HASH TOTALS:	\$ 10,000.00	\$ 10,000.00

88-848

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION

To the Auditor of UNION County, Iowa:

The City Council of Creston in said County/Counties met on Dec. 15, 2009, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. 85 - 10

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE : 2010

(AS AMENDED LAST ON .)

Be it Resolved by the Council of the City of Creston

Section 1. Following notice published and the public hearing held, Dec. 15, 2009 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,045,510	0	2,045,510
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,045,510	0	2,045,510
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	767,115	0	767,115
Other City Taxes	6	954,617	0	954,617
Licenses & Permits	7	36,850	0	36,850
Use of Money and Property	8	79,347	0	79,347
Intergovernmental	9	994,824	390,491	1,385,315
Charges for Services	10	16,487,955	1,000,000	17,487,955
Special Assessments	11	0	0	0
Miscellaneous	12	91,700	0	91,700
Other Financing Sources	13	1,681,556	0	1,681,556
Total Revenues and Other Sources	14	23,139,474	1,390,491	24,529,965
Expenditures & Other Financing Uses				
Public Safety	15	1,289,561	0	1,289,561
Public Works	16	1,729,891	75,841	1,805,732
Health and Social Services	17	0	0	0
Culture and Recreation	18	495,978	18,300	514,278
Community and Economic Development	19	25,300	10,000	35,300
General Government	20	1,592,295	324,650	1,916,945
Debt Service	21	1,039,920	0	1,039,920
Capital Projects	22	40,000	82,302	122,302
Total Government Activities Expenditures	23	6,212,945	511,093	6,724,038
Business Type / Enterprises	24	15,244,973	1,000,000	16,244,973
Total Gov Activities & Business Expenditures	25	21,457,918	1,511,093	22,969,011
Transfers Out	26	1,681,556	0	1,681,556
Total Expenditures/Transfers Out	27	23,139,474	1,511,093	24,650,567
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	28	0	-120,602	-120,602
Continuing Appropriation	29	0	N/A	0
Beginning Fund Balance July 1	30	6,376,055	0	6,376,055
Ending Fund Balance June 30	31	6,376,055	-120,602	6,255,453

Passed this 15 day of December 2009
(Day) (Month/Year)

Signature

Signature

RESOLUTION NO. 86 – 10

RESOLUTION TO APPROVE AN EASEMENT REQUEST FOR EARL KEATE AND BRENDA LYELL-KEATE TO ESTABLISH PERMANENT PARKING SPACE ON CITY RIGHT-OF-WAY AT 401 SOUTH ELM STREET:

WHEREAS, Earl Keate and Brenda Lyell-Keate have applied for a permit to construct a concrete permanent parking space measuring 88 feet in length and 12 feet in width on City right-of-way located on the following property, to-wit:

Adjacent and north of Lot 182, Original Plat to the City of Creston, Union County, Iowa,

also known as 401 South Elm Street, and:

WHEREAS, a Public Hearing was called to order on December 1, 2009, at 6:00 p.m. in regard to granting the easement as requested, and;

WHEREAS, no one was present to speak in favor of, or against, and no written comments were submitted in favor of, or against, the proposed easement, and;

WHEREAS, upon further discussion, it was determined that the easement as requested should be approved.

BE AND IT IS HEREBY RESOLVED that the easement as requested by Earl Keate and Brenda Lyell-Keate to construct a concrete permanent parking space measuring 88 feet in length and 12 feet in width on City right-of-way located on the following property, to-wit:

Adjacent and north of Lot 182, Original Plat to the City of Creston, Union County, Iowa,

also known as 401 South Elm Street, shall be and is hereby approved.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

**BUILDING PERMIT UNDER ZONING ORDINANCE OF
CITY OF CRESTON, IOWA**

Permit No. 8979

APPLICATION FOR PERMIT

Date 12-7-09

The undersigned hereby makes application to erect or remodel a CONCRETE PARKING SPACE on
Lot 182 Block Addition ORIGINAL PLAT

No. Street

Owned by EARL KEATE AND BRENDA LYELL-KEATE

Address 401 SOUTH ELM STREET Phone

Number of rooms Bedrooms Toilets

Material: Exterior wall Interior wall

Foundation Roof Floor

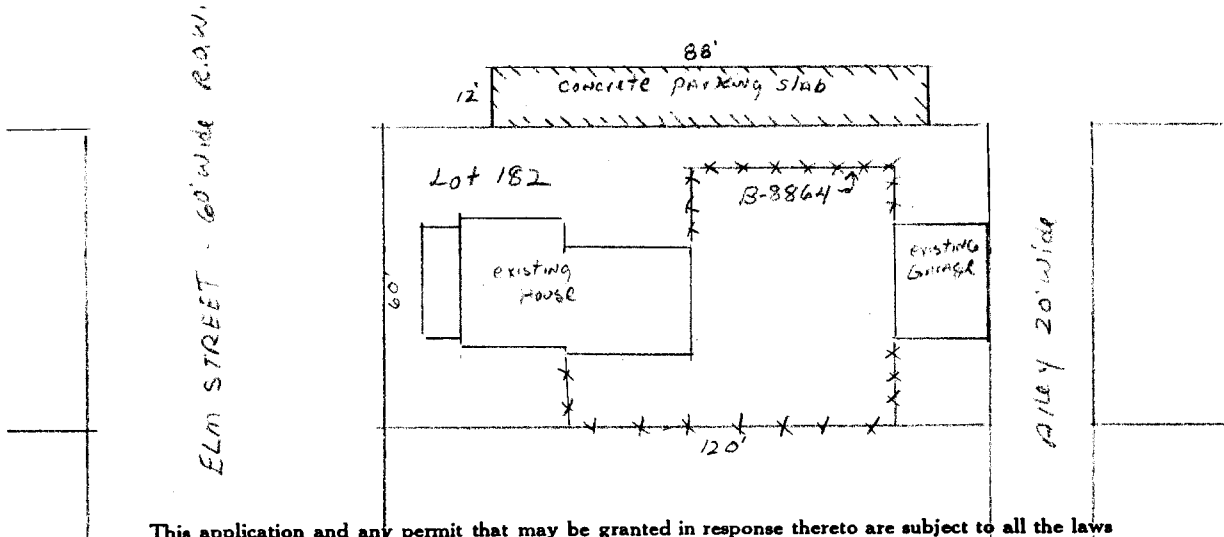
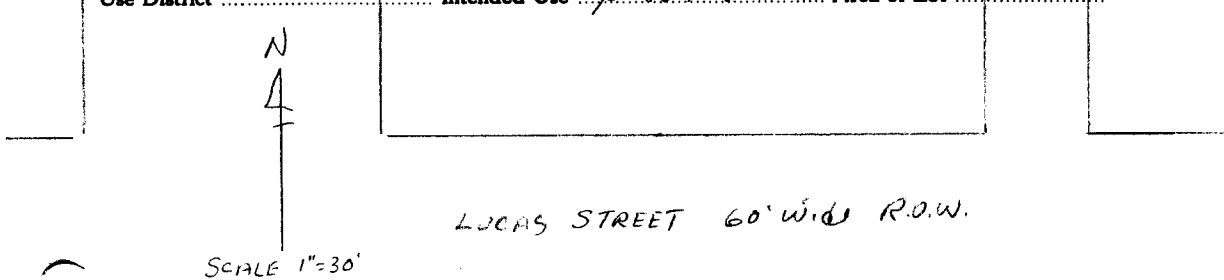
Sq. feet: ~~Basement~~ CONCRETE SLAB - 1056 1st Floor 2nd Floor Garage

Valuation Fee Type of heat

Ceiling Height: Basement 1st Floor 2nd Floor

Dimensions of ~~Building~~ CONCRETE Width 12' Depth 88' No. of Stories

Use District R-1 Intended Use PRIVATE Area of Lot



This application and any permit that may be granted in response thereto are subject to all the laws of the State of Iowa, and all ordinances of the City of Creston, Iowa, and the rules and regulations of the State and local Board of Health, that may have a bearing on the same.

Applicant, being fully advised, hereby certifies that he is the owner or that he is authorized and empowered to represent the owner, who makes the accompanying application; that the application, plat, plans and specifications are true, and contain a correct description of the proposed building, lot and work, and use to which building is to be placed.

*Denied Referred to City Council
for EASEMENT. 12-7-09 KKK*

Signed Applicant

Examined and approved this day of , 20

Administrative Officer

RESOLUTION NO. 87 – 10

RESOLUTION TO APPROVE CONTRACT FOR TECHNICAL SERVICES WITH SOUTHERN IOWA COUNCIL OF GOVERNMENTS (SICOG) FOR THE CRESTON NEIGHBORHOOD STABILIZATION PROGRAM (NSP):

WHEREAS, the City of Creston was awarded a Federal grant (#08-NSP-005) in the amount of \$380,000 for a Neighborhood Stabilization Program (NSP) on April 1, 2009, and;

WHEREAS, the Creston City Council previously approved a proposal from SICOG for Technical Services for the Creston Neighborhood Stabilization Program (NSP) on November 17, 2009, and;

WHEREAS, technical services are required for the Neighborhood Stabilization Program (NSP), and;

WHEREAS, the City of Creston received one Request For Proposal for technical services from SICOG, and;

WHEREAS, the City of Creston will reimburse the COG a maximum of \$2,500 per project for technical services and a maximum of \$1,000 per project for lead hazard "carrying costs" for a minimum of six (6) project properties (initially \$15,000 and \$6,000 respectively), with payment due upon receipt of a billing for services rendered.

BE AND IT IS HEREBY RESOLVED that the Creston City Council has reviewed and approves the contract from SICOG to conduct the required technical services for the Neighborhood Stabilization Program for a maximum of \$2,500 per project for technical services and a maximum of \$1,000 per project for lead hazard "carrying costs" for a minimum of six (6) project properties (initially \$15,000 and \$6,000 respectively), with payment due upon receipt of a billing for services rendered.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

Contract Number: NSP399T

LOCAL PLANNING AND ADMINISTRATIVE ASSISTANCE CONTRACT

CITY OF CRESTON

NEIGHBORHOOD STABILIZATION GRANT
TECHNICAL SERVICES FOR IDED CONTRACT # 08-NSP-005

Article 1.0 IDENTIFICATION OF PARTIES. This contract is entered into by and between the Southern Iowa Council of Governments, Inc., hereinafter referred to as COG, and the City of Creston, hereinafter referred to as the City.

Article 2.0 STATEMENT OF PURPOSE. WHEREAS, the City wishes to engage the COG to provide certain technical and professional services and, WHEREAS, the COG has the authority and necessary ability to perform such services, THEREFORE, the parties hereto do agree as follows:

Article 3.0 AREA COVERED. The COG shall perform all the work and services required under this contract in connection with and respecting technical services for the IDED Neighborhood Stabilization Grant #08-NSP-005 awarded the City for a housing project.

Article 4.0 STATEMENT OF WORK AND SERVICES. The COG shall perform in a satisfactory and proper manner as determined by the City, the work and services contained in the "Creston NSP Technical Services Proposal" that was presented to and accepted by the City Council, and is hereby incorporated into this contract.

CIVIL RIGHTS PROVISIONS. During the performance of this contract, the COG agrees as follows:

- 1. DISCRIMINATION IN EMPLOYMENT.** The COG shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, or physical or mental disability. The COG may take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age, or disability. Such action shall include but may not be limited to the following: employment, upgrading, demotion or transfers; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The COG agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees.
- 2. CONSIDERATION FOR EMPLOYMENT.** The COG shall, in all solicitations or advertisements for employees placed by or on behalf of the COG, state that all qualified applicants will receive consideration for employment without regard

to race, color, religion, sex, national origin, age, disability, or familial status. Solicitation and Advertisement - The COG shall list all suitable employment openings in the State Employment Service local offices.

3. **CIVIL RIGHTS COMPLIANCE IN EMPLOYMENT.** The COG shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended, Iowa Code Section 19B.7, Federal Executive Order 11246, as amended; Title VI of the U.S. Civil Rights Act of 1964 as amended (42 U.S.C. Section 2000d et seq.), the Fair Labor Standards Act (29 U.S.C. Section 201 et seq.), The Americans with Disabilities Act, as applicable, (P.L. 101-336, 42 U.S.C. 12101-12213), Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. Section 794), and the Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101 et seq.). The COG will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.
4. **PROGRAM NONDISCRIMINATION.** The COG shall conform to requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall on the basis of race, color, national origin, sex or religion or religious affiliation be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or Activity funded in whole or in part with funds made available through this Contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified individual with a disability as provided in the Americans with Disabilities Act, as applicable, (P.L. 101-336, 42 U.S.C. 12101-12213) or Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794) shall also apply to any such program or Activity.
5. **FAIR HOUSING.** The COG shall comply with Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The COG shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.
6. **SECTION 3 COMPLIANCE.** The COG shall comply with provisions for training, employment, and contracting in accordance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u).
7. **NONCOMPLIANCE WITH THE CIVIL RIGHTS LAWS.** In the event of the COG's noncompliance with the nondiscrimination clauses of this Contract or with any of the aforesaid rules, regulations, or requests, this Contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional

remedies as provided by the Iowa Civil Rights Act of 1965 (Chapter 216, Code of Iowa 2007) or as otherwise provided by law.

8. **INCLUSION IN SUBCONTRACTS.** The COG will include the provisions of the preceding paragraphs of in every subcontract unless exempt by the State of Iowa, and said provisions will be binding on each subcontractor. The COG will take such action with respect to any subcontract as the State of Iowa may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event the COG becomes involved in or is threatened by litigation with a subcontractor or vendor as a result of such direction by the State of Iowa, the COG may request the State of Iowa to enter into such litigation to protect the interests of the State of Iowa.

Article 5.0 TIME PERFORMANCE. The services of the COG are to commence as of the 1st day of May, 2009, and shall be undertaken in such a manner as to assure their expeditious completion. All of the services required hereunder shall be completed on or before December 31, 2010.

Article 6.0 CONDITION OF PAYMENTS. The City will reimburse the COG a maximum of \$2,500 per project for technical services and a maximum of \$1,000 per project for lead hazard "carrying costs" for a minimum of six (6) project properties (initially \$15,000 and \$6,000 respectively). Payment shall be due upon receipt of a billing for services rendered.

Article 7.0 AMENDMENTS. The COG or the City, may, during the duration of this Contract, deem it necessary to make alterations to the provisions of this contract. Any changes to the Contract which are mutually agreed upon by both the COG and the City shall be incorporated into this Contract through written amendment signed by both parties. The provisions of the amendment shall be in effect as of the date of the amendment unless otherwise specified within the amendment.

Article 8.0 RELEASE OF DATA AND FINDINGS. Any and all reports, information, data, findings, etc., given to, prepared, or assembled by the COG under this Contract shall not be made available to any individual or organization by the COG prior to the completion of this contract in its entirety or without advance written approval of such prior release by the City. Unless otherwise stated in the Contract, the COG may release reports, information, etc., upon completion of the Contract without written approval by the City.

Article 9.0 TERMINATION. Upon written agreement between the City and the COG, this contract may be declared null and void. Whereupon all work completed to date of nullification shall be turned over to the City and the City shall reimburse the COG proportionately for the work completed.

Article 10.0 CUSTODY AND RETENTION OF RECORDS. The depository for all records pertinent to the CDBG Grant will be the City Clerk's Office in the City Hall in Creston, Iowa. The COG may retain a copy of any of the CDBG Grant records to facilitate administration of the program. Financial records, supporting documents, statistical records, and all other records pertinent to the grant shall be retained for a period of five years. If any litigation, claim or audit is started before the expiration of the 5-year period, the

records shall be retained until all litigations, claims, or audit findings involving the records have been resolved.

The head of the Department of Housing and Urban Development and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any pertinent books, documents, papers, and records of the COG to make audits, examinations, excerpts, and transcripts.

The COG will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and will permit access to books, records, and accounts by the City, Department of Housing and Urban Development, the Secretary of Labor, the Iowa Department of Economic Development or their authorized representatives for purposes of investigation to ascertain compliance.

Article 11.0 LOBBYING. Southern Iowa Council of Governments certifies, to the best of its knowledge and belief, that:

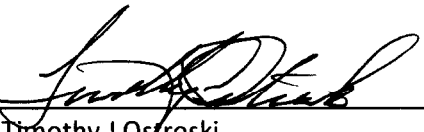
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the COG, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the COG shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.
3. The COG shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-COGs shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

IN WITNESS THEREFORE, the parties hereto have executed this Contract on the day and year specified below.

Southern Iowa Council of Governments, Inc.

City of Creston, Iowa

BY: 
Timothy J Ostroski
Executive Director

BY: _____
Warren Woods
Mayor

DATE: November 17, 2009

DATE: _____

RESOLUTION NO. 88 – 10

RESOLUTION OF COUNCIL SUPPORT TO DEMOLISH CITY-OWNED HOUSES AS PART OF THE CRESTON NEIGHBORHOOD STABILIZATION PROGRAM (NSP):

WHEREAS, the City of Creston was awarded a Federal grant (#08-NSP-005) in the amount of \$380,000 for a Neighborhood Stabilization Program (NSP) on April 1, 2009, and;

WHEREAS, demolition of City-owned, blighted structures (uninhabitable houses) is part of the Neighborhood Stabilization Program, and;

WHEREAS, the City of Creston and SICOG have reviewed and recommend demolition of blighted structures located at the following properties as part of the program:

- *Lots Numbered Seventeen (17) and Eighteen (18) in Block Four (4) in Levy's Addition to Creston, Union County, Iowa, also known as 503 West Irving Street, Creston, Union County, Iowa*
- *Lot Numbered Thirty (30) in Swigert's Second Addition to Creston, Union County, Iowa, also known as 622 North Birch Street, Creston, Union County, Iowa*
- *Lot Numbered One Hundred Forty-four (144) in West Creston, Section "A", Creston, Union County, Iowa, also known as 605 West Adams Street, Creston, Union County, Iowa,*

and;

WHEREAS, the Creston City Council agrees it is in the best interest of the City to demolish the blighted structures (uninhabitable houses) located at 503 West Irving Street, 622 North Birch Street and 605 West Adams Street.

BE AND IT IS HEREBY RESOLVED that the Creston City Council has reviewed and supports the decision to demolish the City-owned, blighted structures (uninhabitable houses) located at 503 West Irving Street, 622 North Birch Street and 605 West Adams Street through the Neighborhood Stabilization Program.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

RESOLUTION NO. 89 – 10

RESOLUTION OF COUNCIL SUPPORT TO BUILD A HOUSE ON CITY-OWNED PROPERTY AS PART OF THE CRESTON NEIGHBORHOOD STABILIZATION PROGRAM (NSP):

WHEREAS, the City of Creston was awarded a Federal grant (#08-NSP-005) in the amount of \$380,000 for a Neighborhood Stabilization Program (NSP) on April 1, 2009, and;

WHEREAS, new construction of a house is part of the Neighborhood Stabilization Program, and;

WHEREAS, the City of Creston and SICOG have reviewed and recommend building a house located at the following City-owned property as part of the program:

- *East 76' Lot Numbered Six (6) and Lot Numbered Five (5) in West Creston, Section "A", Creston, Union County, Iowa, also known as 308 and 310 North Division Street, Creston, Union County, Iowa,*

and;

WHEREAS, the Creston City Council agrees it is in the best interest of the City to build a new house on City-owned property as part of the Neighborhood Stabilization Program requirements.

BE AND IT IS HEREBY RESOLVED that the Creston City Council has reviewed and supports the decision to build a house (new construction) located at 308 and 310 North Division Street through the Neighborhood Stabilization Program.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

RESOLUTION NO. 90 – 10

RESOLUTION OF COUNCIL SUPPORT TO HAVE PROPERTY APPRAISED AS PART OF THE CRESTON NEIGHBORHOOD STABILIZATION PROGRAM (NSP):

WHEREAS, the City of Creston was awarded a Federal grant (#08-NSP-005) in the amount of \$380,000 for a Neighborhood Stabilization Program (NSP) on April 1, 2009, and;

WHEREAS, rehabilitation of single-family foreclosed or abandoned homes requiring rehabilitation is part of the Neighborhood Stabilization Program, and;

WHEREAS, the City of Creston and SICOG have reviewed and recommends having the following foreclosed property appraised as part of the program:

- *Lot Twelve (12) in Subdivision of Lot Two Hundred Forty (240) West Creston, Section "A", an Addition to the City of Creston, Union County, Iowa, also known as 801 West Jefferson Street, Creston, Union County, Iowa,*

and;

WHEREAS, the Creston City Council agrees it is in the best interest of the City to have the foreclosed property appraised as part of the Neighborhood Stabilization Program requirements.

BE AND IT IS HEREBY RESOLVED that the Creston City Council has reviewed and supports the decision to appraise foreclosed property located at 801 West Jefferson Street through the Neighborhood Stabilization Program.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

Resolution 91 - 10

**Adopting The City of Creston, Iowa (Grantee)
Administrative Plan for the Management of Program Year 2009
Housing Rehabilitation Program**

WHEREAS, it has been determined the maintenance of the Grantee's housing stock is a general public purpose to eliminate neighborhood blight, protect health, and safety, and

WHEREAS, it has been determined through planning and generally accepted research that there exists a need to improve the housing quality within our community, and

WHEREAS, the Grantee has created a financial program through the Iowa Department of Economic Development's Housing Fund Community Development Block Grant program to stimulate privately owned housing repairs and renovation, and said funding requires the adoption by the Grantee of an administrative plan for funds management.

THEREFORE, be it resolved that the Grantee hereby adopts the "Creston, Iowa Owner-Occupied Rehabilitation Administrative Plan for Program Year 2009" (Contract # 09-HSG-022) with its attachments and references as the manual for general administration of said program.

FURTHERMORE, the Grantee shall contract with and assign to the Southern Iowa Council of Governments the general implementation of this Plan.

BE IT RESOLVED, with the following vote that this resolution is adopted by the City of Creston, Iowa on this 15th day of December, 2009.

AYES _____

NAYS _____

Warren Woods, Mayor

Mike Taylor, City Administrator Attest

RESOLUTION NO. 92 – 10

RESOLUTION TO APPROVE FINAL PAY ESTIMATE NO. TWO TO GRIMES ASPHALT & PAVING CORPORATION FOR THE PRAIRIE STREET IMPROVEMENTS PROJECT:

WHEREAS, the City of Creston has received final pay estimate number two from Forrest Aldrich, the City street paving project consultant, for Grimes Asphalt & Paving Corporation, for work completed for the period of September 25, 2009 to December 3, 2009, and;

WHEREAS, the final pay estimate is in the amount of \$5,191.61, and;

WHEREAS, the final pay estimate has been approved by the City consultant.

BE AND IT IS HEREBY RESOLVED the Creston City Council approves final pay estimate number two in the amount of \$5,191.61 to Grimes Asphalt & Paving Corporation for the Prairie Street Improvements Project.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

REC'D DEC 07 2009

VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

PAY ESTIMATE NO. 2

Date: December 4, 2009

FINAL

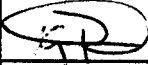

Project Title	HMA Resurfacing East Prairie Street ESL-1710(609)- -7S - 88 Creston, Iowa		Contractor	Grimes Asphalt & Paving Corporation 12021 NW 54 th Avenue P.O. Box 139 Grimes, Iowa 50111
Orig. Contract Amount & Date	\$ 72,900.00	August 4, 2009	Pay Period	September 25, 2009 to December 3, 2009

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
0010	Topsoil, Strip, Salvage, and Spread	CY	6	\$ 20.00	\$ 120.00	2	\$40.00
0020	Removal of curb	Sta	0.650	\$ 2,000.00	\$ 1,300.00	0.65	\$1,300.00
0030	Rubblized Pavement	SY	1,494.0	\$ 10.00	\$ 14,940.00	1,494.0	\$14,940.00
0040	HMA Mix (1,000,000 ESAL) Surface Course, ½ in. No Special Friction Requirement	ton	286.69	\$ 80.00	\$ 22,935.20	286.69	\$22,935.20
0050	Asphalt Binder, PG- 64 - 22	Ea.	14.8	\$ 540.00	\$ 7,992.00	14.8	\$7,992.00
0060	Adjustment of Fixtures	Ea	1	\$ 1,200.00	\$ 1,200.00	1	\$1,200.00
0070	HMA Pavement Samples	LS	xxx	\$xxx	\$ 1,200.00	100%	\$1,200.00
0080	Curb and Gutter PCC	LF	100	\$ 45.00	\$ 4,500.00	65	\$2,925.00
0090	Safety closure	Ea	4	\$ 200.00	\$ 800.00	4	\$800.00
0100	Traffic Control	LS	xxx	xxx	\$ 2,000.00	100%	\$2,000.00
0110	Mobilization	LS	xxx	\$xxx	\$ 25,000.00	100%	\$25,000.00
0120	Sodding	SQ	3	\$ 500.00	\$ 1,500.00	1.4	\$700.00
	TOTAL		xxx	xxx	\$ 83,487.20		\$81,032.20

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$72,900.00	\$ 81,032.20
Approved Change Order (list each)	1	\$ 10,587.20	\$
		\$	\$
		\$	\$
Revised Contract Price		\$ 83,487.20	\$ 81,032.20
Materials Stored			
Value of Completed Work and Materials Stored			\$ 81,032.20
Less Retained Percentage (3%)			
Net Amount Due This Estimate			\$ 81,032.20
Less Estimate(s) Previously Approved	No. 1	\$ 75,840.59	
	2	\$	
	3	\$	
	4	\$	
	5	\$	
	6	\$	
	7	\$	
	8	\$	
	9	\$	
Total Previously Approved			\$ 75,840.59
Percent Complete	100%	Amount Due This Estimate	\$ 5,191.61

The amount \$5,191.61 is recommended for approval for payment in accordance with the terms of the Contract.

Prepared By: Grimes Asphalt & Paving Corporation  Signature Title Date <u>12-4-09</u>	Recommended By: Veenstra & Kimm, Inc.  Signature Title Date <u>12-4-09</u>	Approved By: City of Creston, Iowa Signature Title Date
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RESOLUTION NO. 93 – 10

RESOLUTION TO ACCEPT A VOLUNTEER FIRE ASSISTANCE GRANT AWARD IN THE AMOUNT OF \$3,493 TO THE CITY OF CRESTON FOR THE CRESTON FIRE DEPARTMENT PROVIDED BY THE US FOREST SERVICE & IDNR FORESTRY BUREAU:

WHEREAS, Fire Chief Todd Jackson reviewed a notice on behalf of the Iowa Department of Natural Resources Forestry Bureau to award the City of Creston a VFA Grant in the amount of three thousand four hundred ninety-three dollars (\$3,493.00) to assist with the purchase of wildfire hand and line tools, protective clothing, communications equipment and water handling equipment, and;

WHEREAS, the Creston City Council agreed to abide by the grant agreement provided.

BE AND IT IS HEREBY RESOLVED the Creston City Council approves the acceptance of the three thousand four hundred ninety-three dollars (\$3,493.00) grant and shall abide by the grant agreement provided by the Iowa Department of Natural Resources.

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

**Iowa Department of Natural Resources
Division of Conservation and Recreation
Forestry Bureau**

*IDNR Fire Supervisor
Gail A. Kantak
2404 South Duff Ave
Ames, IA 50010*

*Phone (515) 233-8067 or (515) 233-1161
Cell Phone: (515) 689-0083
Fax: (515) 233-1131
e-mail: Gail.Kantak@dnr.iowa.gov*

November 9, 2009

Creston Fire Dept
Todd Jackson
500 N Sumner
Creston, IA 50801

Dear Chief Jackson,

The IDNR Forestry Bureau is pleased to inform you that your application for **2009 Volunteer Fire Assistance Grant** funds was **approved** for the following:

**US Forest Service
& IDNR Forestry Bureau
2009 VFA GRANT**

**FEDERAL ASSISTANCE
APPROVED
\$ 3493**

FOR:

**1 LEAF BLOWERS/MIST BLOWER, 1 GPS UNIT,
4 SHIRTS/PANTS/COVERALLS/BRUSHCOATS-NOMEX, 4 NECK SHROUDS-NOMEX (NOT
STRUCTURAL OR BUNKER GEAR)
4 GLOVES-FIRE SAFE, 4 HARDHATS-FIRE SAFE, 1 MOBILE RADIO, 6 PAGERS,
10 PAILS FOAM**

To confirm your desire to use this allocation as identified above, you must sign and return the enclosed Memorandum of Understanding by December 31, 2009.

RECORD KEEPING

It is necessary for you to keep the following records for state and federal auditing purposes:

1. Copy of **Memorandum of Understanding** (MOU) between your department and the DNR Forestry Bureau (*Return original to DNR by December 31, 2009*).
2. Source documents, such as paid invoices, time reports showing hours of volunteer work, copies of cancelled checks or evidence of payment, etc. – **All invoices must be dated between October 1, 2008 and June 30, 2010**
3. Records which show source of department funds and how funds were spent on this project.
4. **Project Billing Certification Packet** (i.e., Project Billing Certification form, copies of paid invoices and evidence that invoices have been paid.) (**Due July 31, 2010**)
5. Accountability records showing current status of equipment over \$1000 in value purchased under this agreement. All equipment with serial numbers and/or over \$1000 in value must be recorded. None of this equipment can be sold or disposed of without prior approval of the State Forester for a period of three years.

PROJECT BILLING

These federal Volunteer Fire Assistance funds are available to you upon submission of your completed:

- **Memorandum of Understanding** (*Due December 31, 2009*)
- **Project Billing form;**
- **Copies of paid invoices** (dated between 10/01/08 and 06/30/10); and
- **Evidence that invoices have been paid.**

Due: July 31, 2010

To: Gail Katak
Fire Supervisor
Iowa DNR —Forestry Bureau
2404 South Duff Avenue
Ames, Iowa 50010-8093
Phone: (515) 233-8067 or 1161

Sincerely,

Gail A. Katak

Gail A. Katak
Fire Supervisor – DNR Forestry Bureau
Enclosure: Project Billing Form
Memorandum of Understanding

THE GRANTEE AGREES:

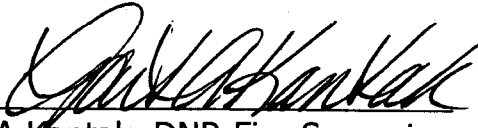
1. To return to the IDNR Forestry Bureau – Attn: Gail Kantak, IDNR Fire Supervisor, 2404 South Duff Ave., Ames, IA 50010 a **signed copy of this Memorandum of Understanding by December 31, 2010.**
2. To submit documentation of only expenditures:
 - that have been paid in full,
 - that are identifiable and in accordance with the approved request and
 - that have been **incurred between October 1, 2008 and June 30, 2010.**
3. To submit the completed **Project Billing Certification** form, copies of **paid invoices** and **evidence that the invoice have been paid** in accordance with the approved application **no later than July 31, 2010.**
4. That the matching funds have not been derived from any federal source.
5. Grantee is not involved in any court litigation or lawsuits wherein it is alleged by private parties or the United States that persons were, on grounds of race, color, sex, or national origin excluded from participation in, denied benefits of, or otherwise subject to discrimination in the action or facilities of the Grantee.

IT IS MUTUALLY AGREED:

That if the completed Project Billing documentation is not received by July 31, 2010 the allocation will be cancelled and upon cancellation this memorandum of understanding will be null and void.

IN WITNESS WHEREOF, the parties by and through their duly qualified and acting officials have hereunto set their hands.

**FORESTRY BUREAU
DIVISION OF CONSERVATION AND RECREATION
IOWA DEPARTMENT OF NATURAL RESOURCES**

BY: 
Gail A Kantak, DNR Fire Supervisor
For Paul Tauke, State Forester

Date: November 9, 2009

BY: _____
(Mayor or other official)

Phone: _____

Date: _____

BY: _____
(Fire Chief)

Phone: _____

Date: _____

E-Mail: _____

2009 Volunteer Fire Assistance (VFA) Grants Program Memorandum of Understanding

This Memorandum of Understanding, is made and entered into this **9th** day of **November, 2009**, by and between the Iowa Department of Natural Resources – Division of Conservation and Recreation -- Forestry Bureau (hereinafter referred to as the "Bureau of Forestry") and the **Creston Fire Dept** (hereinafter referred to as the "Grantee").

WITNESSETH THAT:

WHEREAS, the Grantee protects a community of less than 10,000 citizens, and

WHEREAS, the control of timber, grass, and wildland fires in, and adjacent to, rural and suburban areas is essential to an effective fire control program, and

WHEREAS, the Grantee is actively engaged in the prevention and suppression of all fires in and adjacent to rural and suburban area, and

WHEREAS, the Grantee can more adequately carry out this function if additional equipment is available, and

WHEREAS, the Forestry Bureau is authorized by Congress to provide such protection agencies with Fiscal Year 2009 Grant Funds for the Volunteer Fire Assistance Program, and

WHEREAS, this VFA grant program provides up to 50% cost-share, not to exceed \$3500, for the following items requested in the 2009 VFA Application:

**1 LEAF BLOWERS/MIST BLOWER, 1 GPS UNIT,
4 SHIRTS/PANTS/COVERALLS/BRUSHCOATS-NOMEX, 4 NECK SHROUDS-NOMEX
(NOT STRUCTURAL OR BUNKER GEAR)
4 GLOVES-FIRE SAFE, 4 HARDHATS-FIRE SAFE, 1 MOBILE RADIO, 6 PAGERS,
10 PAILS FOAM**

The parties to this memorandum of understanding do hereby agree as follows:

THE FORESTRY BUREAU AGREES:

- 1.** To make available, based upon the FY 2009 Grantee application, **\$ 3493** of **VFA Funds** to the Grantee.
- 2.** Upon receipt of the appropriate **Project Billing documentation**, (to be received by the Forestry Bureau **no later than July 31, 2010**, the Forestry Bureau will release 50% of the approved project costs up to the amount of the allocation made above.

(SPECIAL)
AIRPORT COMMISSION MEETING

PLACE: CRESTON CITY COUNCIL CHAMBERS

DATE: NOVEMBER 30, 2009

TIME: 6:00 P.M.

The Airport Commission meeting of NOVEMBER 30, 2009

was called to order by KEVIN GLICK at 6.42 p.m.

Other commission members present were STRIDER, LOWE

OSMUN WAGNER

The following were also in attendance: LESLIE WURSTER

LISA QUAM.

STRIDER moved seconded by LOWE

to approve the **agenda**. All voted aye. Motion declared carried.

_____ moved seconded by _____

to approve the **minutes** of _____. All voted aye. Motion declared

carried.

_____ moved seconded by _____

to review and approve **claims** for period ending, _____,

_____, _____. All voted aye.

Motion declared carried.

LINDER PUBLIC FORUM LESNIE WRSTER

PRESENTED A FORM RE: REVIST & DISCUSSION

OF CIP FOR STATE GRANTS. THIS
LISTS PROPOSED IDEAS FOR YEARLY
STATE GRANT PROJECTS. SEE ATTACHED

UNDER NEW BUSINESS THE FY
2010-2011 BUDGET WAS REVIEWED
AND DISCUSSED. AFTER DISCUSSION
LOWE MADE A MOTION TO ACCEPT
THE 2010-2011 BUDGET AS PRESENTED
WITH 2ND BY OSMUN - SEE ATTACHED

ALL VOTED AYE MOTION CARRIED
ALSO SEE ATTACHED NARRATIVE
PREPARED BY CITY OF CRESTON FINANCE
COMMITTEE CONCERNING ADDITIONAL
IMPROVEMENT EXPENSES REQUESTED FOR 2010-2011
AIRPORT

STRIDER moved seconded by OSMUN

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

7:15 P.M.

Attest:

Duane M Osmun
Duane Osmun, Secretary

Kevin Glick, Chairman

AIRPORT COMMISSION MEETING

PLACE: CRESTON MUNICIPAL AIRPORT

DATE: NOVEMBER 9, 2009

TIME: 6:00 P.M.

The Airport Commission meeting of NOVEMBER 9, 2009
was called to order by KEVIN GLICK at 6:00 p.m.

Other commission members present were LOWE, WAGNER HOYT
OSINN, STRIDER

The following were also in attendance: KATIE STRIDER
GEORGE FRANCIS LARRY WEST
LESLIE WINTER

LOWE moved seconded by STRIDER

to approve the **agenda**. All voted aye. Motion declared carried.

HOYT moved seconded by LOWE

to approve the **minutes** of SEPTEMBER 14. All voted aye. Motion declared
carried.

LOWE moved seconded by OSINN

to review and approve **claims** for period ending, SEPT 16, 2009,

OCT 7, 2009 OCT 21, 2009 NOV 4 2009. All voted aye.

Motion declared carried.

Item No. 5- THERE WAS NO PUBLIC FORUM.

Item No. 6 UNDER NEW BUDGET FOR
FY 2010-2011 THERE WAS NOT TOO
MUCH DISCUSSION AT THIS TIME.

KEVIN GLICK ADVISED HE HAD RECEIVED
A PACKET BUT THAT WE NEEDED TO SET
A DATE FOR A SPECIAL MEETING.
THIS WAS SET FOR MONDAY NOVEMBER
30, 2009 AT 6:00 P.M. AT CITY HALL.

ALSO UNDER NEW BUSINESS LOWE MADE
A MOTION AND HOYT 2ND TO SELECT
CLAPSADDE / GARBER AS THE CONSULTANT
TO SPEC AND PROVIDE ADMINISTRATION.

_____ moved seconded by _____

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

_____ P.M.

Attest:

Duane Osmun, Secretary

Kevin Glick, Chairman

FOR AIRPORT SNOW REMOVAL
EQUIPMENT GRANT ALL VOTED AYE
MOTION CARRIED.

ALSO UNDER NEW BUSINESS
THERE WAS DISCUSSION THE FIVE YEAR
CAPITAL IMPROVEMENT PLAN
THIS IS SOMETHING LOOKED OVER
ANNUALLY. SEE ATTACHED COPY OF
THE PLAN. HOYT MADE A MOTION
AND STRIDER 2ND TO ACCEPT THE
CURRENT FIVE YEAR PLAN
ALL VOTED AYE. MOTION CARRIED

_____ LOWE _____ moved seconded by _____ OSMUN _____

to adjourn the meeting. All voted aye. Motion declared carried. Meeting adjourned at

_____ 6:40 _____ P.M.

Attest:

_____ Duane Osmun, Secretary

_____ Kevin Glick, Chairman

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)



Airport Name: Creston Municipal Airport Telephone: 641-752-6701

Prepared By: Clapsaddle-Garber Associates, Inc Date Approved: _____

Date Prepared: November 2009

Project Description	Funding Source	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Snow Removal Equipment Storage Building	Federal	\$ 218,500	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$ 11,500	\$	\$	\$	\$
	Total	\$ 230,000	\$	\$	\$	\$
Runway 16-34 Expansion - Land Acquisition	Federal	\$	475,000	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	25,000	\$	\$	\$
	Total	\$	500,000	\$	\$	\$
Runway 16-34 Expansion - Grading and Drainage	Federal	\$	\$	3,515,000	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	185,000	\$	\$
	Total	\$	\$	3,700,000	\$	\$
Runway 16-34 Expansion - Paving and Lighting	Federal	\$	\$	\$	4,085,000	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	215,000	\$
	Total	\$	\$	\$	4,300,000	\$
10 Stall T-Hangar and Taxiway	Federal	\$	\$	\$	\$	617,500
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	32,500
	Total	\$	\$	\$	\$	650,000